

## **Early Independent School District Technology Responsible Use Policy (RUP) 2018-2019 Responsible Use of Technology Agreement for Students**

---

Early Independent School District provides current technology resources and technological opportunities for our students, employees, and our community. Our goal is to promote educational excellence in the Early Independent School District by facilitating safe and effective resource sharing, innovation and communication with schools, colleges, organizations, and individuals around the world through the Internet and other electronic information systems.

***This Technology Responsible Use Policy (RUP) shall apply to all Early ISD and Heartland Special Education Cooperative students using any part of the Early ISD Electronic Communications & Data Management System. All students are expected to follow all policies as stated in the Early ISD Student RUP, as well as those given verbally by Early ISD teachers, instructional aides, and administrators, and to demonstrate good citizenship and ethical behavior at all times.***

**This RUP applies to all aspects of the Early ISD Electronic Communications & Data Management System, which includes but is not limited to:**

- All technological devices owned by Early ISD.
- All technological devices that connect to the Early ISD network (even if not owned by Early ISD).
- All technological software applications and/or subscriptions licensed to Early ISD.
- All technological software applications that are installed on or accessed via the Early ISD network or Early ISD technological devices.

### **Network Services:**

- Early ISD makes no warranties of any kind, whether expressed or implied, for the network service it is providing. The District's system is provided on an "as is, as available" basis.
- Early ISD shall not be liable for any damages incurred to personal technology devices or data while on this system.
- Early ISD shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and/or costs incurred by users. The student will be held accountable for the appropriate utilization of the technology.
- Early ISD shall not be responsible for ensuring the accuracy, age appropriateness, and/or usability of any information obtained through its electronic services.
- Although Internet access is filtered and monitored, it is possible that users may run across areas of adult content and/or material that might be found objectionable. Early ISD will make every effort to educate and direct all Early ISD network users in the safe and effective use of the Internet; however, it is impossible to control all materials on the global network.

### **Network & E-mail Accounts:**

- Each student will be assigned an individual account for Early ISD network/Internet access. Some students may be assigned an individual E-mail account. The student is responsible at ALL times for the proper use of the assigned accounts.
- The Early ISD network/Internet and E-mail services are not private. User activities/data may be monitored by the Early ISD Technology Department and/or district administrators at any time.
- ***In order to ensure the security of your network & E-mail accounts:***
  - Do not share account passwords with anyone.
  - Do not allow anyone else to use your account and do not use someone else's account. The student is responsible at ALL times for the proper use of the assigned accounts.
  - Do not leave a computer unattended while logged in to your network account. Log off or "lock" an unattended computer.

**Legal Issues:**

***The Early ISD Electronic Communications & Data Management system is to be at all times used in conformity with laws of the United States and the State of Texas. This includes but is not limited to:***

- Early ISD network users are prohibited from creating, intentionally obtaining, or distributing any material that is copyrighted or protected by trade secret. Plagiarism will not be tolerated. Installation of unlicensed software will not be permitted under any circumstance.
- Any attempt to write, produce, generate, copy, distribute, propagate or introduce any computer code designed to self-replicate, damage, change or otherwise hinder the performance of any Early ISD technological device/software is prohibited.
- Deleting, moving or modifying electronic data without permission from the owner of the data is vandalism and is prohibited.
- Misrepresentation of identity and/or fraud is prohibited. Actions include but are not limited to: forgery of E-mail messages, forgery of text or instant messages, and falsification of identity/profile on the Internet.
- Early ISD network users are prohibited from creating, intentionally obtaining, or distributing electronic data that contains pornography, threats, harassment, slander, or information to assist in technology theft or misuse.

**Netiquette and Responsible Use Policies:**

- Use of the Early ISD Electronic Communications & Data Management system should be in support of and consistent with the educational objectives of Early ISD.
- Internet access is filtered and monitored. Any attempt to circumvent the Internet filter is prohibited. If access to a filtered/blocked web site is needed, a teacher may submit a request to the EISD Technology Department. *Students are not allowed to submit filter access requests.*
- Some campuses/classes may allow students to use personal technology devices on the EISD network. *Such use of personal technological devices is at the discretion of the campus and classroom instructor.* Early ISD is in no way liable for the support, damage or loss of personal technological devices.
- Students will be held responsible for how they represent themselves, the school, and the District on the Internet. All students should be polite and use appropriate language in all digital communications (E-mail, online postings, text messages, etc.) and student activities on social network and virtual learning environments (such as Facebook, Twitter, etc.) should not reflect negatively upon teachers, staff, students, or the District.
- Students shall receive education, according to campus policy, regarding appropriate online behavior including interacting with other individuals on social networking websites and in chat rooms, and regarding cyberbullying awareness and response.
- Any digital communication, posting and/or activity that causes a substantial disruption to the educational environment, including those occurring off school property, is prohibited.

**Possible Consequences for Inappropriate Use:**

- Suspension of access to the system and/or revocation of the computer system account
- Other disciplinary or legal action, in accordance with Early Independent School District policies and applicable laws

**Early Independent School District  
Technology Responsible Use Policy (RUP) 2018-2019  
Responsible Use of Technology Agreement for Students**

---

*Please read and discuss this responsible use policy (RUP) with your child. This agreement must be completed, signed and returned to Early ISD before the student will be allowed to access any part of the Early ISD Electronic Communications & Data Management System. If you have any concerns or are interested in further information, please call the appropriate school office or the administration office at 325-646-7934.*

**STUDENT NAME (PLEASE PRINT CLEARLY)**

\_\_\_\_\_  
LAST NAME

\_\_\_\_\_  
MIDDLE INITIAL

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
Grade

**Responsible Use of Technology Agreement for Students:**

I have read, understand and agree to comply with the netiquette and responsible use guidelines outlined in the Early ISD Technology Responsible Use Policy (RUP). I also agree to report any misuse of the information system to an Early ISD faculty or staff member.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

**Responsible Use of Technology Agreement for Students – Parent Agreement:**

As the parent or guardian of this student, I have read, understand and have discussed this Technology Agreement with my child. Furthermore, I agree to support Early ISD and my child in the responsible use of technology.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE